

## St Bega's Breakfast Club/ After School Club Parent Agreement

**Child's Name:**

**Child's Year group:**

**Parent/ Carer's Name:**

1. I consent for my child to attend the Breakfast/After School Club at St Bega's.
2. My child will be provided with breakfast/ snack and drink whilst at the club unless otherwise requested.
3. If my child is booked into the club(s), I understand that my child is legally in the care of the school, even if another St Bega's school club is attended until 4:30pm. My child will remain in the care of the club until collected and signed out by an authorised person.
4. I will book my child into the club in advance and provide payment in advance unless highly exceptional circumstances occur.
5. I understand that all fees must be paid weekly and that fees will be charged if attendance is booked, even if the child does not attend.
6. Where, due to **highly exceptional circumstances**, a late booking is made for Breakfast/ After School Club, payment must be made on drop-off/ collection or at the very latest within one school day.
7. I understand that if I do not adhere to the school's booking and payment procedures, I may forfeit my child's place at the club.
8. It is my responsibility to keep the school informed of any alterations to information regarding my child (e.g. contact details, medical conditions etc)
9. I understand that if I collect my child late, there is a fee of there is a fee of £4.00 per hour.
10. I understand that there are processes and procedures in place for uncollected children.
11. Whilst the Breakfast and After School Club tries to ensure the safety and security of items, I understand that the school cannot be held responsible for loss or damage to my child's property when at such extended school services.
12. If there are any accidents or incidents involving my child whilst at the club, I will be informed as soon as possible.

13. If your child has an accident at the club, they will be treated by a qualified first aider and you be informed as soon as possible.
  
14. I have been made aware of the Extended Services Policy available on the school website.

I have read and understood the above terms and conditions and I agree to abide by them.

Signature: \_\_\_\_\_ Date \_\_\_\_\_